



# WHITING HIGH SCHOOL

## APPLICATION INSTRUCTIONS AND CHECKLIST

If you are currently enrolled at Laramie High School / Laramie Junior High School

Or

If you have **EVER** previously attended Laramie High School / Laramie Junior High School the Counselor/Administrator Referral Form **MUST** be completed before your application will be accepted.

At Whiting High School our goal is to lead students toward success in education through the use of innovative teaching techniques, access to counseling services, individualized instruction, flexible scheduling, low student/teacher ratio, and a supportive classroom atmosphere. In order to maintain this focus we ask that you complete the following application process:

1. Have the Counselor / Administrator Referral Form filled out by a Counselor or an Administrator from Laramie High School or Laramie Junior High.
2. Fill out the Application for Enrollment – **We expect this to be filled out by the student.**
3. Fill out the Parent / Guardian Recommendation. We expect this to be filled out by a parent. If there is no parent, it may be filled out by an adult that is close to the student.
4. Submit your complete application to the main office at Whiting High School. Incomplete applications will not be accepted. Your application is considered complete when we receive:
  - The Counselor / Administrator Referral Form
  - Your complete application
  - Sign the records release (last page of application)
  - Transcripts from your previous school
5. After your completed application is received an interview will be scheduled to discuss your application. We encourage a parent/guardian to accompany the student to the interview, however, only the student will be interviewed.  
Your interview will be: \_\_\_\_\_.
6. After your interview, you will be notified regarding the status of your application.



# WHITING HIGH SCHOOL

## COUNSELOR / ADMINISTRATOR- REFERRAL FORM

If the student candidate is currently / was previously enrolled at LHS/LJHS  
this form must be completed by a School Counselor or Administrator

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Todays Date \_\_\_\_\_

### Indicators for Enrollment at Whiting High School. Please check all that apply:

\_\_\_\_ Student did not maintain satisfactory attendance during the preceding school year (or) is not maintaining satisfactory attendance in the current term, and would benefit from a closed campus setting.

Total Absences in previous year \_\_\_\_\_ Current Year Absences \_\_\_\_\_

\_\_\_\_ Student has a history of truancies and a closed campus would be beneficial.

\_\_\_\_ Student previously dropped out of school. From LHS \_\_\_\_\_ From LJHS \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_ Student received ISS/OSS in the current or preceding school year. ISS Days \_\_\_\_\_ OSS Days \_\_\_\_\_

\_\_\_\_ Student is failing three or more courses in the current term (or) has failed three or more courses in the preceding term.

\_\_\_\_ Student is employed and the employment is necessary for support of the student's family AND interferes with a part of the instructional day.

\_\_\_\_ Student would benefit from an alternative setting to achieve graduation.

\_\_\_\_ Student was not advanced from one grade level to the next.

\_\_\_\_ After leaving LHS/LJHS student was successful attending another alternative school setting.  
Name of School \_\_\_\_\_

\_\_\_\_ Student would benefit from increased counseling services.

\_\_\_\_ Student is currently on parole, probation, deferred prosecution, or other conditional release status.

\_\_\_\_ Student resided in the preceding school year, or resides in the current school year in a residential placement facility. Name of facility \_\_\_\_\_

TESTING SCORES: MAP \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ ACT \_\_\_\_\_ EXPLORE \_\_\_\_\_ PLAN \_\_\_\_\_  
Math Reading Other

Any additional information \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Counselor

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Administrator



# W. H. S. HIGH SCHOOL

801 S. 24<sup>th</sup> Street Laramie, WY 82070  
(307) 721-4449 Fax (307) 721-4519

## Application for Enrollment

(To be completed by the student)

### Student Information

Full legal name \_\_\_\_\_

Social Security # \_\_\_\_\_

Age \_\_\_\_\_ Birthdate \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Gender (circle one): M / F

Student Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Student Home Phone \_\_\_\_\_ Student Cell Phone \_\_\_\_\_

Place of Birth (city, state, country) \_\_\_\_\_

Are you a U.S. Citizen (circle one): Y / N

If you are a non-U.S. citizen, specify which country you have citizenship in: \_\_\_\_\_

What language is spoken in your home? \_\_\_\_\_

Ethnicity (check **one**):

- American Indian/Alaskan Native
- Asian/Pacific Islander
- Black (non-Hispanic)
- Hispanic
- White (non-Hispanic)

Student marital status (circle one): Single / Married / Divorced / Separated

Spouse's name \_\_\_\_\_ Spouse's age \_\_\_\_\_

Spouse's place of employment \_\_\_\_\_

Spouse Work Phone \_\_\_\_\_ Spouse Cell Phone \_\_\_\_\_

Do you have children (yours or others you are responsible for)?(circle one) Y / N

Child/Children's ages \_\_\_\_\_

Do the children need daycare while you are in school?(circle one) Y / N

## **Parent / Guardian Information**

Mother/Female Guardian Legal Name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mother/Guardian Home Phone \_\_\_\_\_ Mother/Guardian Cell Phone \_\_\_\_\_

Mother/Guardian Place of Employment \_\_\_\_\_ Work phone \_\_\_\_\_

Father/Male Guardian Legal Name \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Father/Guardian Home Phone \_\_\_\_\_ Father/Guardian Cell Phone \_\_\_\_\_

Father/Guardian Place of Employment \_\_\_\_\_ Work phone \_\_\_\_\_

## Housing Information

Student lives with: \_\_\_Mother Only \_\_\_Father Only \_\_\_Both Parents  
\_\_\_Female Guardian \_\_\_Male Guardian \_\_\_Both Guardians  
\_\_\_Other Family Members \_\_\_Friends \_\_\_Spouse  
\_\_\_Boyfriend/Girlfriend \_\_\_Alone

Do you sleep at the above/same location most of the time? \_\_\_Yes \_\_\_No

If not, where else do you usually stay? \_\_\_\_\_

Do you have friends at Whiting High School? If yes, whom? \_\_\_\_\_

\_\_\_\_\_

## Work History

Are you (the student) employed?(circle one) Y / N

Place of (student's) employment \_\_\_\_\_ Work phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Phone \_\_\_\_\_

Work schedule:

	<u>Hours</u>
Mondays	_____
Tuesdays	_____
Wednesdays	_____
Thursdays	_____
Fridays	_____
Saturdays	_____
Sundays	_____

## **School History**

Current Grade (circle one) 9 10 11 12

Last School attended \_\_\_\_\_

Name of Counselor/Principal \_\_\_\_\_

Phone \_\_\_\_\_

School mailing address \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date entered \_\_\_\_\_ Date withdrew \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

\_\_\_\_\_

Total High School Credits Earned to Date \_\_\_\_\_ Estimated GPA \_\_\_\_\_

Goal Graduation Date \_\_\_\_\_

Have you previously attended Laramie High School? Yes / No

If yes what was your reason for leaving LHS? \_\_\_\_\_

\_\_\_\_\_

Have you previously attended Laramie Junior High School? Yes / No

If yes what was your reason for leaving LJHS? \_\_\_\_\_

\_\_\_\_\_

Have you ever been expelled (not simply suspended) Yes / No

If yes please describe the offense(s) and circumstances of the expulsion(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Special Education Services History**

Have you ever received or are you currently receiving special education services? Yes / No

Do you have an IEP? Yes / No

Do you have a 504 Plan? Yes / No

If you have ever participated in any kind of special education or received special services, please check the appropriate areas:

	Elementary	Junior High	High School
Title I			
Resource Room			
Counseling			
Speech Therapy			

Are there any other impairments or handicaps which prevent you from learning? Yes / No

If yes please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Legal History**

List all past and present involvement with the criminal justice system, including referrals, judgments, informal probations, probations or dismissals.

Year	Offense	Place
_____		
_____		
_____		
_____		

Name of Probation Officer \_\_\_\_\_

Name of DFS Worker \_\_\_\_\_

## **Health Information History**

Please list all medically diagnosed health conditions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you pregnant or a parent? Yes / No

Are you currently taking any medications? Yes / No

If yes please list medications \_\_\_\_\_

\_\_\_\_\_

## **Transportation Information**

Check all the transportation options you will use to get to school

\_\_\_\_ I can drive my own car to school

\_\_\_\_ I can walk to school

\_\_\_\_ Parents / Guardian will provide a ride to school

\_\_\_\_ I will take the bus

\_\_\_\_ Other (please explain) \_\_\_\_\_



## **Written Essay**

Please submit a one-page written explanation below of why enrollment at Whiting High School is desired. This essay should include academic goals and objectives, expected contributions to the school community and any information that would be helpful in determining your qualifications and the acceptability of your application to Whiting High School.

## **Application Questions**

**Please answer the following questions as completely as possible.**

Why should you be accepted to attend Whiting High School?

What has occurred in your life to cause you to apply?

What are you willing to do to be successful?

How will you benefit from this opportunity?

How will you keep yourself on track for successful graduation?

In your opinion, why didn't things work out for you in your former school?

Describe one interest or talent you have that you would like to develop at Whiting.

## **Acceptance of Application Terms and Waiver of Confidentiality**

By signing below, the applicant and parent/guardian accept and acknowledge that Whiting High School is a “School of Choice”. Submission of an application does not guarantee enrollment. Applicant and parent/guardian understand that information requested in this application will be used in selecting qualified student candidates for Whiting High School. Teachers, the Principal and a selected group of other individuals may participate in the review and interview process and therefore it is understood that any information provided will be open to examination by all parties involved in this process. By voluntarily submitting this enrollment application, the applicant and parent/guardian waive all rights to privacy and/or confidentiality as it pertains to determining acceptance or denial of the applicant’s enrollment at Whiting High School.

Student Applicant Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Note: Any attempt to intentionally mislead, misrepresent, or omit information requested on this application may result in the termination of consideration of this student’s application for enrollment at Whiting High School. Please feel free to call 307-721-4449 if you have any questions regarding any of the requested information.

# Release of Records

I hereby request:

\_\_\_\_\_  
Name of Former/Current School

\_\_\_\_\_  
School's mailing address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
School's phone number

\_\_\_\_\_  
School's fax number

Release the cumulative records including: Transcript, Withdraw Grades, Attendance, Birth Certificate, Immunization Records, Standardized Test Scores, Psychological Test Scores, Special Education Records, Testing Information etc. for:

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Date of Birth

To:

Whiting High School  
801 S. 24<sup>th</sup> Street  
Laramie, WY 82070  
Ph (307) 721-4449  
Fax (307) 721-4519

\_\_\_\_\_  
Parent/Guardian of Student

\_\_\_\_\_  
Date



# PARENT RECOMMENDATION

This Form must be filled out by a Parent/Guardian.

If there is no parent/guardian, it can be filled out by an adult that is close to the student.

1. Tell us how your student would benefit from being a student at Whiting High School.

2. What do you think are your student's biggest frustrations/issues in school?

Mark any of the following which you believe has contributed to your student having problems in school:

- |  |  |
|--|--|
| <input type="checkbox"/> Difficulty dealing with authority figures         | <input type="checkbox"/> Chronic health problems           |
| <input type="checkbox"/> Poor attendance                                   | <input type="checkbox"/> Strong dislike for teachers       |
| <input type="checkbox"/> Falling behind in studies                         | <input type="checkbox"/> Shyness                           |
| <input type="checkbox"/> Frequent suspensions                              | <input type="checkbox"/> Pregnancy or child rearing        |
| <input type="checkbox"/> Transportation problems                           | <input type="checkbox"/> Lack of involvement in activities |
| <input type="checkbox"/> Difficulty paying attention in class              | <input type="checkbox"/> Truancy                           |
| <input type="checkbox"/> Family problems                                   | <input type="checkbox"/> Tardiness                         |
| <input type="checkbox"/> Poor reading skills                               | <input type="checkbox"/> Drug or Alcohol use               |
| <input type="checkbox"/> Poor math skills                                  | <input type="checkbox"/> Lack of respect for teachers      |
| <input type="checkbox"/> Boredom   | <input type="checkbox"/> Lack of structure in classes      |
| <input type="checkbox"/> Frequent moves from on school district to another | <input type="checkbox"/> Fear of violence in school        |
| <input type="checkbox"/> Chronic health problems                           |  |

- I understand that Whiting High School is a "School of Choice" meaning that upon enrollment, if my student is not successful at Whiting High School or does not maintain their obligations agreed to on the WHS pledge card, my student will be dismissed from Whiting High School. In that circumstance I understand that I am responsible for following through with re-enrollment at Laramie High School, Laramie Junior High School or other academic alternatives (GED, Online Academy etc.)
- I believe that my student will benefit from attending Whiting High School.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_