

# Spring Creek Elementary



From the desk of Mrs. Rauer



## Important Tips for Parents

**PLEASE** report your student's absences to the front office. We always like to know where our little ones are. You may do this by e-mail ([jrauer@acsd1.org](mailto:jrauer@acsd1.org)) or a phone call to 721-4410.

We have a security system at Spring Creek. You will be required to be buzzed in at the front door. For new parents, please be prepared to show some form of ID when you come to the school. Once we get to know you, the ID will no longer be required. In the morning starting at 7:35, the doors will be unlocked and monitored. In the afternoon the doors will unlock at 3:00, and they too will be monitored. Prior to those times, the doors **WILL BE LOCKED**. As always, **THANK YOU** for being patient with us and our new system.

If you need to pick your child up prior to dismissal for an appointment, **please phone in advance** and allow extra time for entry. It is our goal to be time sensitive to your schedule **AND** limit the amount of lost classroom time that students spend waiting in the office. (Students will be called to the office to meet parents.)

If you have not updated **PowerSchool Registration** yet, please do so ASAP. We use this to update health, transportation, parent contact, and field trip information. You will use your PowerSchool account for the update. I am happy to help you set up your account!

We will be using our **Spring Creek Communicator** to share important **SCHOOL** information (newsletters, school programs, etc.) with you via email. (Your email address will be pulled from the PowerSchool information that you provide) Information that is not directly affiliated with the school will be sent home by the teacher. Flyers will also be displayed in the brochure rack by the main office.

I encourage you to access Parent Power School weekly. This will allow you to check lunch account balances and follow grades (not all teachers use this feature at the elementary level) and most importantly, view report cards. This account will be used through grade 12.

Please remember, **DO NOT** park in the bus lane before or after school as we need to leave the bus lane open for the buses. You may park on the West (11<sup>th</sup> Street) side or in our North parking lot.

Please e-mail me at [jrauer@acsd1.org](mailto:jrauer@acsd1.org) with any suggestions our comments. (I don't always see the e-mail from the Spring Creek Communicator.)

**Welcome to Spring Creek, where our children come first!**