

REOPENING PLAN

July 30, 2020

Table of Contents

INTRODUCTION.....	3
EXECUTIVE SUMMARY.....	4
KEY TERMS	10
WDE SMART START GUIDANCE.....	11
HEALTH AND SAFETY	12
HEALTH SCREENING.....	13
SOCIAL (PHYSICAL) DISTANCING.....	16
FACE COVERINGS	17
SANITATION, VENTILATION, AND HYGIENE.....	18
OPERATIONAL PROCEDURES	22
TRANSPORTATION.....	25
EDUCATIONAL PROGRAM.....	27
CONSIDERATIONS FOR FALL REOPENING.....	28
REOPENING TIERS INSTRUCTIONAL APPROACHES.....	28
CDC DECISION TREE ON RETURN TO SCHOOL.....	32
CROSS FUNCTIONAL RESPONSE TEAMS	37

INTRODUCTION

Dear ACSD#1 families:

The ACSD#1 Board of Trustees continues to assess our community's ability to reopen schools and ensure the health and safety of students, families, and personnel. The Centers for Disease Control (CDC) recently released an updated guidance documents for schools, but we realize that there is still a great deal of uncertainty as coronavirus cases increase at the time of the release of this third version of the reopening plan (July 30, 2020).

The CDC guidelines maintain that one of the most critical components of reopening schools is the community's role in educating everyone about the threat of COVID-19 and to use proven strategies (social distancing, use of face coverings, hand hygiene, and limiting large gatherings) to mitigate the transmission in order to keep schools open through the pandemic.

We shared two previous versions of the reopening plan, and we have received more than 1,000 comments about the plan and how reopening schools affects people in our community. We have made significant changes to the plans in response to comments we have received. We know that we cannot possibly address all the issues or develop a perfect plan to meet the needs of everyone in the community. Under current health orders, the school district is offering a choice for in-person or virtual learning (Classroom Based Virtual Instruction) as schools start back to school in the fall. The Board of Trustees will continue to assess and adapt the model of instruction as additional information is provided by the CDC or further directives are received from state and local health officials.

Our commitment to our community is to communicate routinely about specific changes to the reopening plans. This is an important time for providing an education in a safe environment for our children and our employees, and it will take the entire community to work collaboratively and responsibly to address the uncertainty of COVID-19.

Sincerely,

Jubal C. Yennie, Ed.D.
Superintendent



The school district will strive to open schools for in-person learning with significant health and safety precautions in place and provide an option for classroom based virtual instruction for students and teachers who require additional safety precautions due to COVID-19

EXECUTIVE SUMMARY

Recent guidance from the Centers for Disease Control (CDC) emphasizes the importance of in-person learning for our school children paying special attention to mitigating the risk associated with COVID-19¹. The CDC states that “schools play a critical role in the wellbeing of communities,” and further the report contends, “schools provide safe and supportive environments, structure, and routines for children, as well as other needed support services to children and families.”² Albany County School District #1 (ACSD#1) will strive to reopen schools in-person in August 2020, and the school district will provide a choice for virtual learning for students, families, and teachers.

This reopening plan for ACSD#1 is dependent upon state and local health orders, and this plan follows the guidance from the Wyoming Department of Education. At the time of the adoption of this plan, state health orders permit full return of in-person learning for schools across Wyoming with limitations to large gatherings (e.g. 250 people with social distancing in common areas, cafeterias, gymnasiums, theaters.). The Wyoming Department of Education (WDE) specifies three tiers for school operations: Tier I—Open; Tier II – Hybrid; and Tier III- Closed. WDE current guidance states that Wyoming school districts should be open in accordance with Tier I guidelines—“in-person classes with minimal adapted learning on a limited, as-needed basis.”³

Return to School—In-person or Classroom Based Virtual Instruction

All students in grades K - 12 are permitted to return to school for in-person learning starting August 26, 2020. All school facilities and operations will be structured to meet the safety and wellness safeguards described in this plan and will permit all students to attend. Students and families who would like to attend this school year remotely can choose the Classroom Based Virtual Instruction model which is designed to seamlessly deliver the same instructional program presented as the day-to-day in-person instructional model.

The schools will operate this year under strict safety and wellness guidelines which will create a different learning experience for students and families, and specific protocols will be established and followed to ensure the health and safety of both students and staff. ***Students and families who choose to attend in-person agree to follow all school and district safety, health, and hygiene procedures that have been established in accordance state and local health officials.***

ACSD#1 will continually assess the approach for five-day full return of in-person learning to meet the requirements for safety, wellness and educational program goals. The school

¹ Centers for Disease Control and Prevention, “The Importance of Reopening America’s Schools this Fall.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html>

² Centers for Disease Control and Prevention, “Preparing K-12 School Administrators for a Safe Return to School in Fall 2020.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/prepare-safe-return.html>

³ Wyoming Department of Education, Smart Start Working Document, July 1, 2020. <https://1ddlxtt2jowkvs672myo6z14-wpengine.netdna-ssl.com/wp-content/uploads/2020/07/Smart-Start-Guidance.pdf>

board in consultation with local and state health officials may make a decision to reduce the number of students in the buildings by implementing a plan for fewer days of in-person instruction (e.g. alternating A/B days—one day in-person and one day classroom based virtual instruction.) The option for the choice of full time Classroom Based Virtual Instruction remains in place throughout the school year to provide a quality instructional experience for students and families.

Safety and Wellness

Assuring the health and safety of our students, staff, families, and community is the primary consideration for reopening schools, and the school district will follow strict procedures for health screening, social (physical) distancing, and sanitation, ventilation, and hygiene procedures:

- **Health Screening**—daily screenings will be conducted prior to arriving at school. Parents will verify that children are symptom free or will keep their children home. ACSD#1 personnel will adhere to the same standard—symptom free or stay home.
- **Social (physical) distancing**—Facilities and classrooms have been set to maintain 6 feet physical distance, and face coverings are required for students and staff.
- **Sanitation, Ventilation, and Hygiene**—students and staff will be taught procedures for proper hand hygiene, use of face coverings, cleaning surfaces, and how COVID-19 is spread. District facilities will maintain satisfactory airflow and ventilation in all instructional areas.

Student Wellness

If a student shows symptoms of COVID-19 while at school, the child will be moved from the classroom to a more isolated room to keep others safe and healthy. Parents or caregivers will be notified and the child will be picked up from school. The parent or caregiver will need to contact their health care provider for guidance. If the student is symptom free for 24 hours, they may return to school. If a fever persists, they will have to maintain a 24-hour period without the use of fever reducing medication. Current health orders instruct that students demonstrating symptoms of COVID-19, or exposure to an individual with COVID-19 within the last 14 days, may not attend school unless directed by public health officials.”⁴ In all incidences of a positive COVID-19 test, the school district will follow the orders of state and local health officers for contact tracing procedures, closing of facilities, and return to work procedures.

⁴ State of Wyoming, Ninth Continuation or Public Health Order No.1.
https://content.govdelivery.com/attachments/WYGOV/2020/07/28/file_attachments/1505669/Ninth%20Continuation%20of%20Order%201.pdf

Personnel Wellness

ACSD#1 personnel may request consideration for working remotely due to an underlying medical condition or at increased risk of severe illness from COVID-19. The Human Resources Department will confidentially review each request, and determine if the person can work remotely this year.

Personnel Leave policies (Policy 5031, Personnel Leave, Sick Leave) apply for sick and personal leave during the school year. The federal Families First Act provides an additional two weeks of leave in the event an employee or family member has a health order that requires isolation or quarantine. Additional leave required for illness due to COVID-19 when an employee has exhausted all leave is permissible within Policy 5031 guidelines (e.g. donated sick leave days).

If an ACSD#1 staff member shows symptoms of COVID-19 while at work, they will be moved from the classroom to a more isolated room to keep others safe and healthy. The school district will assist with getting the staff member home. The staff member may be required to take a COVID-19 test. If the staff member is symptom free for 24 hours, they may return to work. If a fever persists, they will have to maintain a 24 hour period without the use of fever reducing medication. Current health orders instruct that individuals demonstrating symptoms of COVID-19, or exposure to an individual with COVID-19 within the last 14 days, may not attend school unless directed by public health officials.”⁵ In all incidences of a positive COVID-19 test, the school district will follow the orders of state and local health officers for contact tracing procedures, closing of facilities, and return to work procedures.

School Operational Procedures

School Entry and Minimized Movement

Schools will develop procedures in consultation with local health officials to minimize gathering of students in common areas such as playgrounds (elementary) or parking lots (secondary). The schools may stagger entry times or assign specific doors for students to enter upon arrival to school. Schedules will be designed to limit student movement in the building by establishing cohorts of students. This will aide with contact tracing if a positive COVID-19 case is reported. Elementary students are assigned to one classroom teacher. Secondary schools will develop schedules to limit the movement of a cohort of students during transition periods or during lunch times.

⁵ State of Wyoming, Ninth Continuation or Public Health Order No.1.
https://content.govdelivery.com/attachments/WYGOV/2020/07/28/file_attachments/1505669/Ninth%20Continuation%20of%20Order%201.pdf

Transportation

Transportation will be provided for students who will attend in-person learning. Parents are encouraged to transport students to and from school if possible. The following procedures must be followed: parents will screen students daily for symptoms of COVID-19 and keep children home if sick. Buses will be limited to 12 passengers on a 36 passenger bus and 24 on a 72 passenger bus, so that passengers can maintain appropriate social distancing of 6 feet. All passengers are required to wear face coverings and hand sanitizer will be available as passengers enter and depart. The buses will be sanitized according to CDC guidelines between routes. The district encourages parents to transport students to and from school if possible. With social distancing restrictions, the district will only be able to operate at 33% of normal, and special out of boundary programs like Gate and DLI will not have district transportation.

School Lunch

Lunches will be designed to enhance social (physical) distancing and eating outside will be encouraged as weather permits. Breakfast and lunch schedules will be modified, but still provided. The high school campus will be open for all students, and students will depart and re-enter assigned exit doors in order to limit congestion at one location. The middle school will establish staggered lunch times and increase the space for students to be able to have lunch in the cafeteria and adhere to social (physical) distance guidelines.

Secondary School Athletics and Activities

The high school and middle school will follow the guidance provided by the WHSAA, and all athletes will be screened daily prior to participation. All activity programs will operate to maximize social distancing, and coaches and staff will use face coverings. Athletes will use face coverings when not otherwise provided an exception by health orders (strenuous activity), and procedures will ensure proper hand hygiene is followed.

Performing arts (band, orchestra, music) will follow program guidance from specific national organizations. For all activity and athletic programs, enhanced sanitation and cleaning measures will be employed for equipment and surfaces.

Educational Program (Instruction and Technology)

The school district will provide high quality standards-based instruction for students using aligned district curriculum and assessments. The district will pre-assess student learning at the beginning of the school year to ensure curriculum alignment and modify the essential learning focus for the first quarter of the school year. Summer school pre-assessment data will also be available for 400 students who attended the summer school program. The district uses a professional learning community process to improve instructional delivery and support student learning.

The school district will provide in-person learning for all students and the choice of Classroom Based Virtual Instruction (CBVI) for students who would prefer to work remotely. In-person learning can be done at either Tier 1 or Tier 2 of the state Smart Start Framework. Classroom Based Virtual Instruction is a choice for parents and students if the school district is operating in Tier I. CBVI will be implemented for all students in Tier II in conjunction with in-person learning (for example, alternating schedule where one day is in-person and the next day is virtual instruction. Tier III occurs when health orders close all schools, and all students will engage in Classroom Based Virtual Instruction.

Technology

Consistent with the 2019-20 school year, all students will be assigned a Chromebook for their use during the 2020-21 school year. Any student choosing to work remotely with Classroom Based Virtual Instruction who does not have access to internet will be given a HOTSPOT in order to complete their online learning requirements. ACSD₁ will also offer a help desk for student who may be having technical difficulty. Parent nights will be offered throughout the school year to address curricular and/or technology questions.

Special Services

Students who receive specially designed instruction through 504, ELL, GATE, or an IEP will continue to receive those services as indicated in their plan. Any changes made to those plans will be communicated to the parents/guardians of the student as soon as possible.

Professional Development

Teachers and instructional personnel will prepare for the school year by attending three days of professional development to include COVID-19 safety procedures, virtual classroom instruction, and meeting the social, emotional learning needs of students.

Communication

The school district communication plan outlines the strategies for communicating with staff, students, families, and other stakeholders.⁶ The reopening plans have been revised with significant feedback from parents and employees through survey feedback in May, June, and July. Recent responses to Version 2 of the Reopening plan had more than 1000 comments and suggestions.

The school district will continue to provide communication through the communication platform, School Messenger as well as information posted on the district website.

The school district requests that parent, students, and teachers complete a brief survey after reviewing the approved Reopening Plan to clarify intentions for attending school in the fall. The survey asks parents to select either in-person learning, classroom based virtual instruction, homeschooling, or a Virtual 307 education provider in Wyoming.

Feedback

Parents, after you have reviewed the executive summary and the details of the ACSD#1 Reopening Plan, please complete this brief [survey](#) to indicate your preference for the fall instructional model and your transportation needs. The survey needs to be completed by **August 10, 2020**.

Students, after you have reviewed the executive summary and the details of the ACSD#1 Reopening Plan, please complete this brief [survey](#) to share your thoughts about the reopening plan and your perspective about returning to school this fall. Please complete the survey by **August 20, 2020**.

⁶ ACSD#1 Communication Plan. <https://www.acsd1.org/acsd/wp-content/uploads/2017/08/Communication-Plan-2019-2.pdf>

KEY TERMS

Adapted Learning: Adapted learning is a digital approach to providing remote, online instruction. Adapted learning is an umbrella term to include classroom based virtual instruction, remote education, and virtual education.

Classroom Based Virtual Instruction⁷: Classroom based virtual instruction means classes intended for classroom instruction that may also be instructed through technology outside the physical classroom. The virtual instruction may be synchronous or asynchronous and delivery must be available to any student eligible to be enrolled in the class including those who may not have Internet access and those who may only attend through virtual education. Classroom-based virtual instruction may only be delivered to students who reside in the district and have primary enrollment in the school providing the instruction *[This will be an option for students who are unable to attend in-person]*

In-person Learning: In-person instruction is the typical instructional model of students assigned to a classroom and instruction is delivered in-person. *[ACSD#1 will conduct in-person learning with safety precautions in place in accordance with state and local health orders]*

Remote Education: Remote education means classes delivered by a teacher located in a physical classroom with students present while also providing simultaneous remote instruction. Remote education instruction is delivered through interactive, synchronous technology which allows the student receiving the remote education to ask questions, make comments, and interact in real-time with the teacher, classroom students, and other remote students. *[Remote Education will be used on a limited basis]*

Virtual Education: Virtual Education means school district programs and classes approved by the agency pursuant to W.S. 21-2-202(a)(xxxii), W.S. 21-13-330(f-k), and the Chapter 41 Virtual Education Rules for delivery when the teacher and student are in separate locations. Virtual Education instruction is primarily delivered through technology and can be asynchronous, synchronous, or a combination of both. *[ACSD#1 may contract with other state Virtual Education providers in special circumstances.]*

⁷ Wyoming Department of Education, 2020-21 Distance Learning: Guidance for Wyoming School Districts, July 13 2020

WDE SMART START GUIDANCE

The Wyoming Department of Education (WDE) provides three specific opening and closing tiers for school districts in their Smart Start Guidance document issued on July 1, 2020.⁸:

- Tier I (Open): In-person classes and activities, as appropriate. Minimal adapted learning on a limited, as-needed basis. Most students in school at the same time under the provisions of current health orders. Social distancing and *required face coverings by all persons in district education buildings*. Buildings open to all students.
- Tier II (Hybrid): Combination of in-person and adapted learning is required due to local or state health directives. Social distancing and *required face coverings by all persons in district education buildings*. Buildings open to some students.
- Tier III (Closed): School buildings closed to students due to local or state health directives or orders. School districts will follow provisions in the approved adapted learning plan. Buildings not open to students.

ACSD#1 will strive to open schools as specified in Tier 1 in accordance with current health orders (in-person classes with minimal adapted learning as needed). Students who are unable to attend in-person will engage remotely with Classroom Based Virtual Instruction. ACSD#1 will assure that health and safety measures are in place and provide a quality educational experience for students.

⁸ Wyoming Department of Education, Smart Start Working Document, July 1, 2020, page 3.
<https://1ddlxtt2jowkvs672myo6z14-wpengine.netdna-ssl.com/wp-content/uploads/2020/07/Smart-Start-Guidance.pdf>

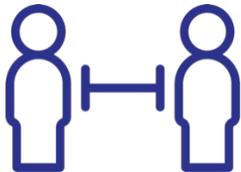
HEALTH AND SAFETY

The first assurance for parents, students, and employees of ACSD#1 is the assurance that the buildings will be clean, and procedural safeguards will be put in place to provide the optimal environment for student and staff safety. Parents will be notified about health and safety standards and will agree to district safety, health, and hygiene procedures prior to in-person instruction. The health and safety of students, staff, and parents is incumbent upon adherence and personal responsibility to specific health and safety measures that are defined in the three specific areas of care: health screening, social distancing, and sanitation, ventilation, and hygiene procedures. In addition, wellness protocols have been established to communicate actions required if an individual has COVID-19 symptoms in a school district facility.



Health Screening

Parents will verify that their children are symptom free each day or the child must stay home to protect the health of the community. ACSD#1 personnel will maintain the same standard. The CDC insists that people stay home when sick with COVID-19 related symptoms.



Social (Physical) Distancing and Face Coverings

National and state health officers specify that physical distancing with the use of face coverings is an effective strategy to reduce the spread of coronavirus.



Sanitation, Ventilation, and Hygiene

ACSD#1 will ensure that custodial staff maintain the facilities in accordance with CDC cleaning standards. School district facilities will maintain satisfactory ventilation to ensure air flow, and hand hygiene is of paramount importance and procedures will be taught and reinforced.



Student and Staff Wellness

Specific protocols have been established for isolating students or staff who show symptoms of COVID-19 while at school.

HEALTH AND SAFETY ASSURANCES

ACSD#1 will provide and continually update safety guidelines for students and staff who enter school district buildings. Even with these guidelines, there is no absolute assurance that school buildings are free from contagious viruses like coronavirus. In the absence of a vaccine or other health remedy, there are best practices that can be followed to mitigate the risk of spreading coronavirus or other infectious diseases.⁹ ACSD#1 will use the guidelines provided by the Centers for Disease Control (CDC) for reopening schools as well as guidance from state and local health officials.

HEALTH SCREENING

Entry to school district buildings is initially dependent upon accurate health screening and the responsibility of the personnel and students who enter the facility.

Directive

- Parents or guardians will verify that children are not sick or demonstrating any symptoms of coronavirus each day by virtue of keeping students home if there is any doubt about illness. (see Daily Home Health Screening Requirements)
- ACSD#1 personnel will stay at home if sick and will daily assess their physical health for symptoms prior to entering a school building.
- Students and staff who exhibit COVID-19 symptoms during the day will
 - Be moved to a designated location at the school, ensure wearing of a face covering, and have their temperature checked
 - Students/staff with COVID-19 symptoms must go home and consult with a medical health provider.

Rationale

- These are still uncertain times and the coronavirus continues to spread in our community. Even though “the best available evidence indicates if children become infected, they are far less likely to suffer severe symptoms,” other age groups in the population are at greater risk.¹⁰
- Temperature will be assessed when staff or students manifest symptoms at school, but temperature will not be used as a daily screening entry criteria since fever alone has not demonstrated to be an effective measure. Temperature checks will be a part of the daily pre-screening that parents use to assess the health of their children.

⁹ Centers for Disease Control and Prevention, “The Importance of Reopening America’s Schools this Fall.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html>

¹⁰ Centers for Disease Control and Prevention, “The Importance of Reopening America’s Schools this Fall.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/reopening-schools.html>

- Students/staff excluded for COVID-19 symptoms will follow state and local health department guidelines and may be out for 10 days or more. If an individual tests positive for the COVID-19 virus, they shall be isolated at home for a period of time, based on current recommendations and directives from the Wyoming Department of Health and/or Albany County health officials.

Daily Home Health Screening Procedures

- Parents or guardians will complete this short checklist¹⁴ for each of their children each morning before in-person instruction at school. The report of each child’s information will be submitted on the secure survey form that will be accessed by nurses at each school building.
- ACSD#1 personnel will complete this checklist before school each morning on the secure survey form that will be accessed by nurses at each school.

SECTION 1: Symptoms

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student’s ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

<input type="checkbox"/>	Temperature 100.4 degrees Fahrenheit or higher when taken by mouth;
<input type="checkbox"/>	Sore throat;
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline);
<input type="checkbox"/>	Diarrhea, vomiting, or abdominal pain
<input type="checkbox"/>	New onset of severe headache, especially with a fever.

SECTION 2: Close Contact/Potential Exposure

<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19: OR
<input type="checkbox"/>	Had close contact (within 6 feet of an infected person for at least 15 minutes) with person under quarantine for possible exposure to SARS-CoV-2; OR
<input type="checkbox"/>	Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the Community Mitigation Framework
<input type="checkbox"/>	New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline);
<input type="checkbox"/>	Live in areas of high community transmission (as described in the Community Mitigation Framework) while the school remains open

CDC guidance documents provide the following protocols for students to return to school in response to parent reports on Checklist 1 and 2, and additional guidance is provided for addressing students or employees who show COVID-19 symptoms at school:

¹⁴ Centers for Disease Control and Prevention. “Screening K-12 Students for Symptoms of COVID-19: Limitations and Considerations. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>

*CDC Return-to-School Policies*¹²

If the student/parent/caregiver answers YES to any question in Section 1 but NO to any questions in Section 2, the student would be excused from school in accordance with existing school illness management policy (e.g., until symptom-free for 24 hours without fever reducing medications).

If the student or parent or caregiver answers YES to any question in Section 1 and YES to any question in Section 2, the student should be referred for evaluation by their healthcare provider and possible testing. CDC strongly encourages local health departments to work with local school systems to develop a strategy to refer symptomatic individuals to an appropriate healthcare provider or testing site. Schools should not require testing results as a part of return to school policies. Students who have received a negative test result should be allowed to return to school once their symptoms have otherwise improved in accordance with existing school illness management policies.

Students diagnosed with COVID-19 or who answer YES to any question in Section 1 and YES to any question in Section 2 without negative test results should stay home, isolate themselves from others, monitor their health, and follow directions from their state or local health department. Students and their families should be advised that the local health department may contact the family for contact tracing. If contacted, families should notify the contract tracer that the student attended school.

Students diagnosed with COVID-19 or who answer YES to any component of Section 1 AND YES to any component of Section 2 without negative test results should be permitted to return to school and should be in line with current CDC recommendations in “[When Can I Be Around Others](#)”. A negative test or doctor’s note should **not** be required for return. Questions regarding return to school should be jointly decided in consultation with parents or caregivers, school personnel, and the student’s healthcare provider.

Students who are excluded from school should be afforded the opportunity, as soon as feasible when they are well enough to participate in classwork, to make up any missed classwork without penalty in order to reduce mental or physical anxieties about missed academic opportunities.

¹² Centers for Disease Control and Prevention. “Screening K-12 Students for Symptoms of COVID-19: Limitations and Considerations. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>

SOCIAL (PHYSICAL) DISTANCING

Maintaining appropriate physical distance with the use of face coverings has proven to be an effective strategy for stopping the spread of coronavirus. In a recent research report, the authors concluded that “wearing of face masks in public corresponds to the most effective means to prevent interhuman transmission, and this inexpensive practice, in conjunction with simultaneous social distancing, quarantine, and contact tracing, represents the most likely fighting opportunity to stop the COVID-19 pandemic.”¹³

The school district will require face coverings for students and staff. The school district is also making every effort to expand the useable space in all facilities and use procedures to limit movement in buildings especially common areas. Educators are mindful that children do need to move and require healthy air exchange during the course of the school day.

Directive

- School Arrival: schools will designate more than one entry door for students and staff to arrive at school. Schools will stagger start times for students.
- Schools will establish traffic patterns and limit movement in common areas and transition areas and times during the school day.
- Class sizes are already small at the K – 3 level, and the school district will review ways to limit class sizes at all grade levels.

Rationale

- Social (physical) distance has been a proven strategy to stop the spread of coronavirus, and schools can facilitate physical distancing by limiting movement in buildings by establishing cohorts, using cloth face coverings and expanding usable space (including outdoors) to create more distance for staff and students.¹⁴

¹³ Identifying airborne transmission as the dominant route for the spread of COVID-19, Zhang, et al. Department of Atmospheric Sciences, Texas A&M University, College Station, TX. May 2020.

¹⁴ Centers for Disease Control and Prevention. “Preparing K-12 School Administrators for a Safe Return to School in Fall 2020. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/prepare-safe-return.html>

FACE COVERINGS

Directive

- Face covering means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers the nose and mouth and surrounding areas of the lower face.¹⁵
- Cloth face coverings are recommended by the CDC¹⁶ and will be required in class by students and staff.
- The CDC further provides guidance that clear face coverings may also be used for some teachers and staff, and CDC guidelines specifically state that face shields are not clear face coverings and are “not recommended for normal everyday activities or as a substitute for cloth face coverings.”¹⁷
- Personal Protective Equipment including cloth and clear face coverings for nurses and other specialized instructional staff (Special Education, Speech Language Professionals, etc.) are available upon request. Personnel may request additional face coverings and hand sanitizer for classrooms by accessing this form or notifying their immediate supervisor: [ACSD #1 Face Covering and Hand Sanitizer Resources Order Form](#)
- Recent Wyoming Health Orders clarify use of face coverings and the exceptions permitted:¹⁸ “Students, teachers, and school staff shall wear face coverings both indoors and outdoors where 6 feet of separation cannot be maintained. The following are excepted from the requirement to wear a face covering:
 1. Children who are younger than three years of age;
 2. Individuals with a medical condition, mental health condition, or disability that prevents wearing a face covering, including an individual with a medical condition for whom wearing a face covering could cause harm or dangerously obstruct breathing; K-12 schools shall require documentation from the student's parent/guardian, or the student's medical provider, that the student meets this exception;
 3. Individuals who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;

¹⁵ State of Wyoming, Ninth Continuation or Public Health Order No.1.

https://content.govdelivery.com/attachments/WYGOV/2020/07/28/file_attachments/1505669/Ninth%20Continuation%20of%20Order%201.pdf

¹⁶ Centers for Disease Control and Prevention. Guidance for K-12 School Administrators on the Use of Cloth Face Coverings in Schools. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/cloth-face-cover.html>

¹⁷ Centers for Disease Control and Prevention. Guidance for K-12 School Administrators on the Use of Cloth Face Coverings in Schools. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/cloth-face-cover.html>

¹⁸ State of Wyoming, Ninth Continuation or Public Health Order No.1.

https://content.govdelivery.com/attachments/WYGOV/2020/07/28/file_attachments/1505669/Ninth%20Continuation%20of%20Order%201.pdf

4. Individuals who are deaf or hard of hearing while communicating with others, or individuals who are communicating with an individual who is deaf or hard of hearing, where the ability to see the mouth is essential for communication, in which case it is recommended that a face shield or alternative protection such as a Plexiglas barrier be used (a face shield is a personal protective equipment device which protects the person's entire face from potentially infectious materials);
5. Individuals who have an Individualized Education Program (IEP) under the Individuals with Disabilities Education Act, 20 U.S.C. section 1414, or an accommodation under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. section 794, that would necessitate exempting the individual from wearing a face covering;
6. Children for whom a face covering may interfere with the ability to effectively participate in educational activities or may increase the risk of disease transmission because of increased hand to face contact; or
7. Individuals engaged in athletic activities.

Rationale

- The school district will use the physical distance guideline of 6 feet for students throughout the day in accordance with recent research¹⁹. The CDC recommends that Social (physical) distance and face coverings will be utilized, and procedures be developed to create space, limit movement, and identify cohorts in designated areas of the building to assist with contact tracing.²⁰

SANITATION, VENTILATION, AND HYGIENE

The CDC has established cleaning guidelines for school buildings, and they have established standards for sanitation of facilities when someone has a positive report of coronavirus. The school district recognizes that the sanitation of the school buildings is shared responsibility of staff and students who can be responsibly taught to adhere to sanitation standards of hand hygiene, covering a cough, using face coverings, and using personal protective equipment when required. All district facilities and classrooms will meet ventilation standards and will “increase circulation of outdoor air as much as possible.”²¹

Directive

¹⁹ American Academy of Pediatrics, COVID-19 Planning Considerations: Guidance for School Re-entry, June 25, 2020.

²⁰ Centers for Disease Control and Prevention. “Considerations for Schools.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

²¹ Centers for Disease Control and Prevention. “Considerations for Schools.” <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

- Students and staff will be taught sanitation procedures and how COVID-19 is transmitted.
- Hand hygiene will be taught and implemented at all grade levels.
- ACSD#1 maintenance and custodial staff will be trained to provide increased sanitation on surfaces and common areas in buildings and buses.
- Ventilation Mitigation: Doors and windows will be open to the greatest extent possible to provide fresh air. CO₂ levels will be monitored, and rooms with high CO₂ levels will use air purifiers. Ventilation Systems will run 24/7 as much as possible to increase air flow.
- Schools may be closed for cleaning at the direction of state and local health officials.
- The school district has available supplies including face coverings and hand sanitizer.

Rationale

- Sanitation procedures can be implemented and staff and students can be taught the importance of hand hygiene to stop the spread of coronavirus and to ensure that each person stays healthy.
- Hand washing and not touching your face are protective measures that can be taught and implemented through all grade levels.
- CDC guidelines suggest closing a facility to provide cleaning and sanitation of surfaces, and the school district will follow the guidance of local health officials in response to an occurrence of COVID-19.

CDC School Isolation Protocols²²

The CDC provides additional guidance and support for the school district as decisions are made regarding isolating and requiring students to be sent home if and COVID-19 symptom is identified.

Some students may develop symptoms of infectious illness while at school. Schools should take action to isolate students who develop these symptoms from other students and staff.

Students with any of the symptoms in Section 1 of the pre-screening checklist should follow their school's current illness management policy to minimize transmission to others, to optimize learning opportunities, and to allow for these symptoms to resolve (at least 24 hours without fever reducing medications or in accordance with existing school illness policy).

²² Centers for Disease Control and Prevention. "Screening K-12 Students for Symptoms of COVID-19: Limitations and Considerations. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.html>

Students who develop any of the symptoms in Section 1 while at school should be placed in an isolation area separate from staff and other students:

School staff (e.g., workers, teacher aides, school health staff) who interact with a student who becomes ill while at school should use Standard and Transmission-Based Precautions when caring for sick people. Students who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow CDC guidance for caring for oneself and others who are sick.

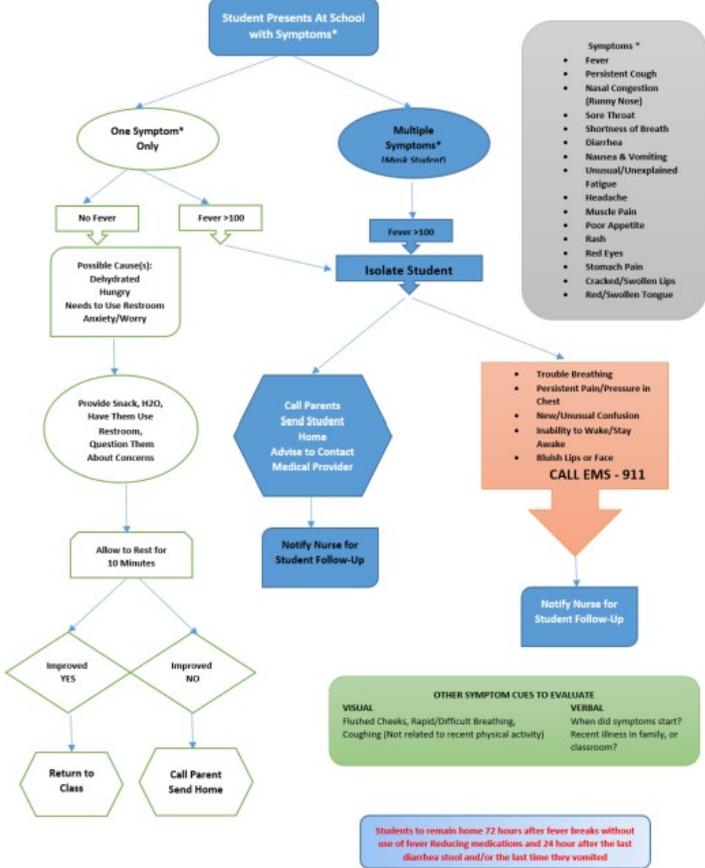
Students identified at school who develop any of the symptoms in Section 1 AND answer YES to any of the questions in Section 2 should be placed in an isolation area separate from staff and other students (e.g., a nurse's office) and then sent home or to a healthcare facility if symptoms indicate a need for further evaluation. If a school needs to call an ambulance or bring a student to the hospital, they should first alert the healthcare staff that the student may have been exposed to someone with COVID-19.

After the student is placed in an isolation area, school staff who work in the isolation area should follow CDC's Considerations for Cleaning and Disinfecting your Building or Facility.

ACSD#1 Screening Response Flowchart

The school district will use the following flowchart protocol to assess students and staff who are identified with COVID-19 symptoms. This flowchart will be updated as needed by nursing personnel in consultation the county health officer.

ACSD1 COVID-19 SCREENING RESPONSE TEACHER/STAFF FLOWCHART



OPERATIONAL PROCEDURES

This section provides specific details for the daily operations of school district facilities.

The Start of the School Day:

- Buildings open at 8:00 am for students to enter through designated doors.
- Playgrounds are NOT open before school, so parents are reminded not to bring children to school too early to assist with appropriate social distancing guidelines.
- Students will follow social distancing norms as they enter the school to maintain a 6 foot distance as delineated by school staff.
- Students, staff, and visitors will wear a face covering (face mask) when entering the building.
- Students will enter the school through the doorway closest to their classroom, if no direct outside classroom door.
- Students who ride the bus or need assistance will be met by an adult to be brought into the school.
- The breakfast program will be available from 8:00 to 8:15 am in the cafeteria.

Classroom Design:

- Students and staff will wear face coverings.
- Staff should try to maintain six feet of spacing between themselves and students as much as possible.
- Classroom windows and inside doors should be open when possible and conditions allow.
- Indoor assemblies of more than 50 students are prohibited.

Movement within School Building Common Areas:

Hallway:

- Flow of foot traffic should be directed in only one direction if possible. If one-way flow is not possible, hallways can be divided with either side following the same direction.
- Protocols will be put in place to maintain social distancing of six feet
- Face masks will be worn when transitioning in hallways.
- Schedules will be created to stagger movement at incremental intervals to minimize the number of persons in the hallways.
- Floor tape or other markers may be used at six foot intervals where line formation is anticipated.

Restrooms:

- Students will be taught safe entering and exiting procedures, proper handwashing, and how to maintain a safe social distance.

- Face masks are required while using the restroom facilities.
- The number of people allowed in each restroom will be determined by building and bathroom location
- Floor tape or other markers may be used at six foot intervals where line formation is anticipated.

Dining and Lunch Room

Food Service

- There will be two options for Elementary students per day Hot and Cold entrees
- Secondary Schools will have two options and an ala carte line
- All food will be prepackaged and served in disposable containers and handed to the students, no self-serve food will be provided
- Disposable Utensils will be wrapped and given to students for each meal
- Milk and Juice will be handed out with the meals
- Social Distancing stickers will be on the floors for the meal lines
- Cleaning and sanitation protocols will meet or exceed USDA, state health department, and federal food service guidelines.

- A Grab N Go lunch will be provided on half days
- If lunch is served in the classroom, the school will follow these additional protocols:
 - *All teachers with students eating in their classrooms will receive civil rights training to meet USDA requirements*
 - *A Civil Rights poster will have to be posted in every classroom where students are eating*
- Parents whose children are engaged with Classroom Based Virtual Instruction may pick up lunches in accordance with USDA Food Service guidelines at the Central Kitchen during designated times.

Lunch Procedures

- Students and staff will wash hands or use hand sanitizer before and after every meal.
- Schedules will be created to stagger movement at incremental intervals to minimize the number of persons in the hallways and common lunch spaces.
- Common-space microwaves will not be available for student use to warm lunches. Refrigerators will also not be available for student lunches.
- If common areas need to be used, mealtimes will be staggered to create seating arrangements with six feet of distance between students.
- Open selection of food (salad bars, self-serve stations) will be closed.

Recess:

- Students and staff will wash hands or use hand sanitizer before and after every transition from the classroom.
- Schedules will be created to stagger movement at incremental intervals to minimize the number of persons in the hallways and on the playground. (e.g. one grade level at a time)
- Playground equipment (including slides, monkey bars, etc.) use will be allowed
- Face coverings are required when a 6 foot social distance cannot be maintained outdoors in accordance with state health orders.

End of Day -Exiting the building:

- Students will be released through their individual classroom door on a staggered basis.(Family last name, bus riders, walkers, parent pick-up, etc...)
- Soft closing - a window of time defined when students are dismissed and when all students should be gone.

Materials going between home and school:

Every effort will be made to limit the amount of items that go back and forth between school and home each day including backpacks, school materials, and lunch containers.

- Backpacks: All elementary schools request that students do not bring a backpack to school each day. Secondary students will use backpacks to transition from one class to another.
- School materials: All student materials will remain at school for individual student use. Any school papers sent home will stay at home.
- Lunch containers: All elementary schools request that, to the extent possible, students who bring lunch from home should use disposable containers. There will be no student access to refrigeration or microwaves for student lunches.
- Water bottles: personal water bottles are permitted and can be filled at water filling stations when available. All other water fountains will be shut down
- Laptops will stay at school for elementary students unless further health orders dictate the implementation of Classroom Based Virtual Instruction. Secondary students will maintain the use of the laptop for the year and can take the laptop home to complete school work.

Visitors:

Visitor access to any district building will generally be prohibited absent a compelling need approved solely by the building principal. All visitors will comply with district guidelines including pre-screening protocols, hand-washing, and mandatory face covering usage. As health and safety restrictions are eased, the school district will adjust the visitor policies.

TRANSPORTATION

The Health and Safety Response Team have developed the following procedures for the transportation of students when students are using district transportation. *Parents are encouraged to transport students to and from school if possible.*

- Parents and students will be informed about transportation requirements and protocols and complete the transportation request survey prior to the beginning of the year.
- Parents or guardians will screen students daily for symptoms of COVID19 as provided by the district and keep home if sick
- Parents or guardians are encouraged to drive their children to school if possible to help the district limit the number of students using district transportation
- Parents will communicate to their children regarding physical distancing at bus stops and the required use of face coverings

- Six foot spacing of students during transportation to and from the facility shall be maintained as much as practicable; face coverings shall be worn during transportation with the exceptions listed in the Face Coverings Section.
- Cloth face coverings must be worn by staff and students;
 - Buses will be limited to 12 passengers on 36 passenger bus utilizing face masks, and limited to 24 passengers on 72 passenger bus utilizing face masks
- Hand sanitizer will be available on buses to the greatest extent possible
- Buses will be sanitized after each route or event

- Assigned seating is mandatory for contact tracing
 - Members of the same household will be assigned together to the greatest extent possible
 - Drivers MUST have a manifest for every route or activity and document ridership
 - Students will sit next to a window to the greatest extent possible
- Bus floors will have markings installed to indicate 6' separation in aisle
 - Passengers cannot proceed onto bus until the student moves past the first marking or takes a seat near the window
- School personnel will meet the bus at school and escort students to bus to ensure social distancing
- Two (2) suburban drivers are available 8 hours a day for transporting sick students
- Procedures for a sick student on the bus include:
 - Ensure the student has a face covering and remains in seat
 - Move students away to ensure 6' social distancing
 - Radio to transportation for nurse assistance upon arrival at school
 - School will determine if student can be transported home
 - After last student is dropped off return to transportation
 - Bus will be cleaned and disinfected upon return

- Due to the limitations of social distancing, busing will be at 33% of normal and the following guidance for prioritizing transportation requests will be used:
 1. Students with Transportation IEPs and Transportation 504s
 2. Rural students
 3. Rock River
 4. Title Schools – Linford and Slade
 5. Elementary neighborhood routes greater than 1 mile
 6. Middle school students greater than 2 miles
 7. High School Students greater than 2 miles
 8. Special programs: Gate and Dual Language Immersion Programs
- Parent will be notified if the school district cannot provide transportation during the 2020-21 school year as a result of prioritizing transportation requests to meet social distancing requirements.

EDUCATIONAL PROGRAM

The second assurance for parents, students, and employees of ACSD#1 is the assurance that the school district will continue to provide quality educational programs and deliver an in-person instructional model for all students. The school district will also provide a choice for parents and teachers to engage with Virtual Instruction in Tier 1. If circumstances dictate (see Return to School Decisions Section) a shift to Tier 2 (Hybrid Model) or Tier 3 (Schools Closed) classroom based Virtual Instruction for all or most students may be required, and educational programs will be developed to provide a seamless shift from in-person to Classroom Based Virtual Instruction.



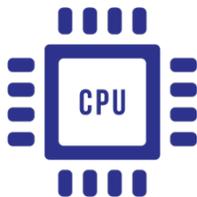
IN-PERSON LEARNING

The plan provides for in-person learning in Tier I and Tier II of the state framework.



CLASSROOM BASED VIRTUAL INSTRUCTION

The plan provides for Classroom Based Virtual Instruction as a choice in Tier I and the instructional model for Tier II and Tier III as health orders dictate fewer students being able to attend school in-person.



TECHNOLOGY AND INSTRUCTION

The school district will provide access to devices and internet for all students in the event that Virtual Instruction must be implemented for all students by health orders.

CONSIDERATIONS FOR FALL REOPENING

Movement to a Tier 1, 2 or 3 instructional model may be implemented swiftly in response to state and county health orders, and the details of each plan will be communicated early in the school year.

In accordance with current health orders, ACSD#1 intends to implement Tier One for fall 2020 reopening for all students who are able to attend in-person. Students or teachers may choose to engage remotely with Classroom Based Virtual Instruction.

This approach can change rapidly with further uncertainty of the spread of coronavirus; however, the school district will operate seamlessly from Tier 1 (Schools Open, Most Students) to Tier 2 (Schools Open, Some Students) to Tier 3 (Schools Closed) by operating two instructional models: In-person Learning and Classroom Based Virtual Instruction.

REOPENING TIERS INSTRUCTIONAL APPROACHES

The following table shows the instructional model that will be implemented at each Tier if health orders dictate a change in the number of students who may be present at school in order to maintain social distancing standards. Current health orders state that schools are open—Tier I.

	Tier I (Open)	Tier II (Hybrid)	Tier III (Closed)
Directive:	By Health Order	By Health Order	By Health Order
Status:	Open to all students	Open to limited number of students	Closed to all students
ACSD#1 Approach			
Elementary	In-person learning or choice of Classroom Based Virtual Instruction	<i>Alternating A/B Day Schedule (Grades 4,5)</i> In-person learning and Classroom Based Virtual Instruction or Choice of Full Classroom Based Virtual Instruction	Full Classroom Based Virtual Instruction
Secondary	In-person learning or choice of Classroom Based Virtual Instruction	<i>Alternating A/B Day Schedule</i> In-person learning and Classroom Based Virtual Instruction or Choice of Full Classroom Based Virtual Instruction	Full Classroom Based Virtual Instruction

Elementary Tier I Instructional Model

In-person Instruction: students return to school in a “normal” fashion. The school day will follow a regular schedule and will be in session Monday through Friday. Students will be assigned a classroom and will need to follow the processes/protocols of the school district (e.g., physical distancing, required face coverings, washing hands each hour, and not sharing supplies with others). All lessons will be built around high-quality standards-based instruction. Students will eat lunch in the classroom, rotate through the cafeteria on a staggered schedule, or eat outside (weather permitting).

Classroom Based Virtual Instruction: students attend class remotely. This will be done through an asynchronous model, so students can access lessons and resources at their convenience. All in-class lessons will be available through the virtual format--Canvas Learning Management System and zoom classroom recordings. Students will engage with the same lessons and materials that the in-person instruction requires. Students who are working remotely will also have the assistance of a virtual teacher who will be assigned to students and will make at least bi-weekly contact with students through ZOOM video conferencing, telephone, and email. The virtual instruction teacher will be available weekly to meet one-on-one with students in order to help them with lessons (as needed). The teacher may plan for Zoom meetings as a whole class or assign group projects to be done through Zoom Rooms. All assignments and assessments will need to be completed and turned into the teacher so progress can be monitored and measured.

The teacher will assign two assignments per day that will be considered ATTENDANCE ASSIGNMENTS (one for AM/one for PM); these will need to be completed in order to be counted as PRESENT each day.

If a student is enrolled full time in the CBVI model, the instructional program is seamless with the in-person learning instructional model, but class sizes in the school building have been adjusted to ensure social distancing standards. A student can elect to return to in-person learning at each quarter or earlier if social distancing standards can be maintained.

Secondary Tier I Instructional Model

In-person Instruction: students return to school in a “normal” fashion. The school day will follow a regular schedule and will be in session Monday through Friday. The students will be assigned a full schedule and will need to follow the processes/protocols of the school district (e.g., physical distancing, required face coverings, washing hands each hour). The middle and high school will use a modified block schedule: Monday, Thursday, and Friday all class periods will be attended, and Tuesday will be ODD class periods and Wednesday will be EVEN class periods.

Classroom Based Virtual Instruction: students may choose to engage with the Classroom Based Virtual Instruction (CBVI) model. All in-class lessons will be available

through the virtual format—Canvas Learning Management System (Canvas) and Zoom videoconference recordings.

A virtual instruction teacher will be assigned to the student and course materials will be created and accessed through Canvas. The student will be expected to log into Canvas daily and complete the day's assignments. Attendance will be taken for each class period and an attendance activity will be assigned for accountability. All assignments and assessments will be required.

The virtual instruction teacher will contact the student at least bi-weekly through Canvas, email, or Zoom; there will be times the teacher conducts a Zoom whole-class meeting that students will be expected to attend or access the recording later. The virtual instruction teacher may plan for Zoom meetings as a whole class or assign group projects to be done through Zoom Rooms. All assignments and assessments will need to be completed and turned into the teacher so progress can be monitored and measured.

If a student is enrolled full time in the CBVI model, the instructional program is seamless with the in-person learning instructional model, but class sizes in the school building have been adjusted to ensure social distancing standards. A student can elect to return to in-person learning at each quarter or earlier if social distancing standards can be maintained.

Dual and Concurrent Enrollment: High school students enrolled in dual enrollment courses with Laramie County Community College (LCCC) or the University of Wyoming (UW) will attend classes remotely in accordance with agreed upon Memorandum of Understanding and LCCC and UW guidelines.

Elementary Tier II Instructional Model

If state or county health orders dictate that fewer students are permitted in the school buildings, a Tier II instructional approach will be used. For elementary, efforts will be made to ensure that students in grades K – 3 will remain in-person at school, and students in grades 4 and 5 will transition to an A/B alternating schedule. Half of the students will attend in-person on an A day and on their B day, they will attend remotely using the Classroom Based Virtual Instruction model. Students will attend 2 days each week on alternating days, and Friday will be reserved for supplemental work and remediation if necessary. If more restrictive class sizes are mandated by state health orders, more elementary students will be assigned to an A/B alternating schedule.

Tier II In-person Instruction: students will attend school four days a week with Friday reserved for remediation. Fourth and Fifth grade students will be assigned a classroom on an A/B schedule and will need to follow the processes/protocols of the school district (e.g., physical distancing, required face coverings, washing hands each hour, and not sharing supplies with others) while attending in-person. All lessons will be built around high-quality standards-based instruction. Students will eat lunch in the classroom, rotate through the cafeteria on a staggered schedule, or eat outside (weather permitting).

Tier II Classroom Based Virtual Instruction: students attend class remotely on alternating A/B days. Students who have already elected to do CBVI full time will continue to work remotely. The CBVI model is delivered as an asynchronous model, so students can access lessons and resources at their convenience on the alternating day of their schedule. All in-class lessons will be available through the virtual format--Canvas Learning Management System and zoom classroom recordings. Students will engage with the same lessons and materials that the in-person instruction requires. Students who are assigned an alternating schedule will maintain their current classroom teacher and will attend school two or three days per week depending on the needs of the students.

Secondary Tier II Instructional Model

If state or county health orders dictate that fewer students are permitted in the school buildings, a Tier II instructional approach may be implemented. Secondary schools may also be required to shift to a Tier II instructional model if transmission of the coronavirus indicates an increase in cases, and local context variables indicate that reducing the number of students in school buildings will mitigate the threat or spread of the coronavirus.

Secondary students will transition to an A/B alternating schedule. Half of the students will attend in-person on an A day and on their B day, they will attend remotely using the Classroom Based Virtual Instruction model. Students will attend 2 days each week on alternating days, and Friday will be reserved for supplemental work and remediation if necessary. Secondary schedules will be adjusted to include all classes delivered every day in order to accommodate two cohorts of students.

Tier II In-person Instruction: students return to school in a “normal” fashion, but they will be assigned to an alternating A/B schedule. The school day will follow a regular class schedule and will be in session Monday through Thursday. The students will be assigned a full schedule and will need to follow the processes/protocols of the school district (e.g., physical distancing, required face coverings, washing hands each hour) when attending school in-person.

Tier II Classroom Based Virtual Instruction: on alternating days, students will engage with the Classroom Based Virtual Instruction (CBVI) model. All in-class lessons will be available through the virtual format—Canvas Learning Management System (Canvas) and Zoom videoconference recordings. The students will have the same class schedule and teachers as the Tier I model, but students will work remotely on alternating days.

Students will be expected to log into Canvas daily and complete the day’s assignments when they are working remotely in CBWI. Attendance will be taken for each class period and an attendance activity will be assigned for accountability. All assignments and assessments will be required.

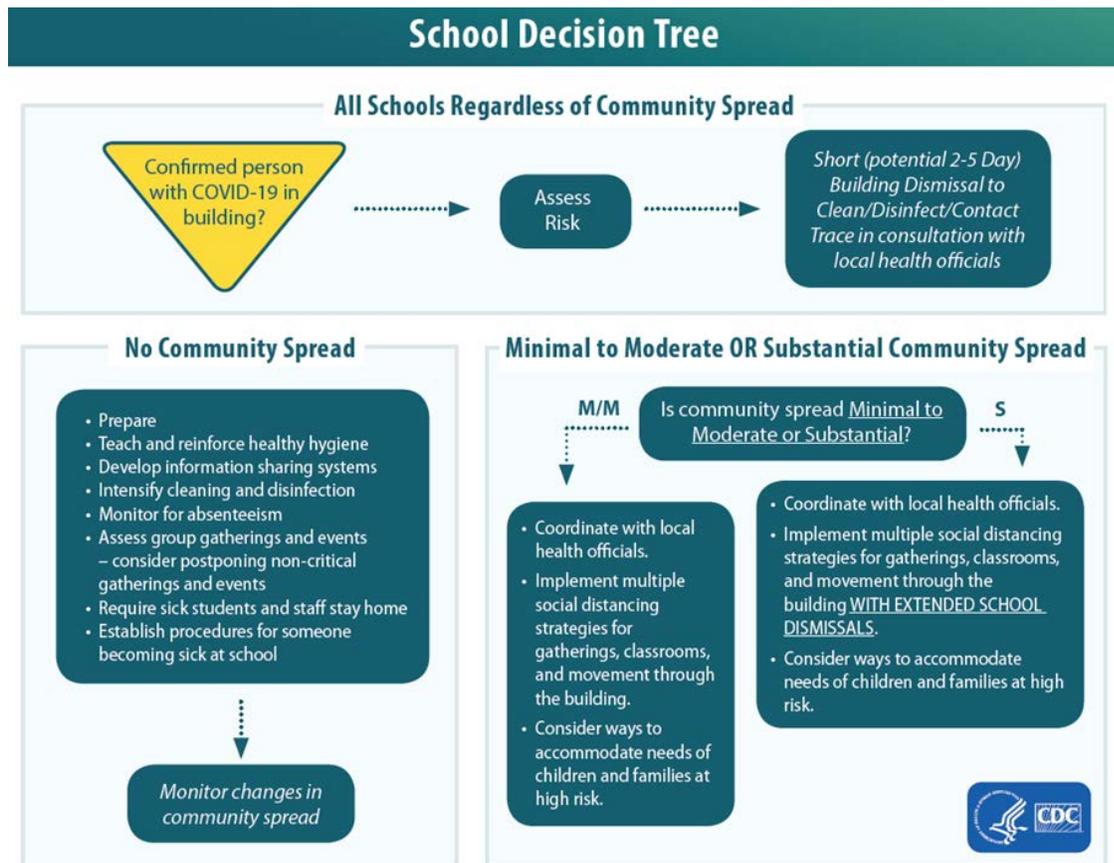
Students who have already elected to do CBVI full time will continue to work remotely as described in Tier I.

Elementary and Secondary Tier III Instructional Model

In the event the health orders or other events required that all schools will be closed, all students will be instructed to engage with Classroom Based Virtual Education.

CDC DECISION TREE ON RETURN TO SCHOOL

The CDC provides a basic decision tree for school district to make decisions regarding reopening procedures. The school district in consultation with local and state health officials will continue to develop protocols for assessing and responding to confirmed cases. In addition, the school district in consultation with community officials, will determine the threshold for risk that is characterized as “minimal, moderate, and substantial spread” or as further detailed by the CDC as “transmission” and “level of mitigation needed” to ameliorate transmission and spread (see next section). The school decision tree assesses the degree of COVID-19 spread and suggests strategies for school opening and dismissal. ACSD#1 will not close schools (Tier III) without the order from the state health office or Governor.



ASSESSING TRANSMISSION AND MITIGATION

The current health orders and WDE guidelines indicate that schools in Wyoming should open under Tier 1 guidelines—“in-person classes with minimal adapted learning on a limited, as-needed basis.”²³ State officials have stated that communities have different needs, and CDC guidelines for reopening schools indicate that communities must assess the level of transmission (spread) of COVID-19 and other contextual factors to make the best decision for their communities. The following guiding principles from the CDC suggest strategies and considerations for communities to assess the level of mitigation needed to address the spread or transmission of COVID-19.

Guiding principles²⁴

- Community mitigation efforts aim to reduce the rate at which someone infected comes in contact with someone not infected, or reduce the probability of infection if there is contact. The more a person interacts with different people, and the longer and closer the interaction, the higher the risk of COVID-19 spread.
- Each community is unique. Appropriate mitigation strategies should be based on the best available data. Decision making will vary based on the level of community transmission and local circumstances. Refer to [Table 1](#).
- The characteristics of the community and its population, health system and public health capacity, and the local capacity to implement strategies are important when determining community mitigation strategies.
- As communities adjust mitigation strategies, they should ensure that the healthcare system capacity will not be exceeded. Precautions should be taken to protect health care professionals and other critical infrastructure workers. Communities need to assure healthcare systems have adequate staffing, a surplus of inpatient and ICU beds, and critical medical equipment and supplies such as PPE.
- As communities adjust mitigation strategies, they should ensure public health capacity will not be exceeded. Public health system capacity relies on detecting, testing, contact tracing, and isolating those who are or might be sick, or have been exposed to known or suspected COVID-19 cases; it is important to stop broader community transmission and prevent communities from having to implement or strengthen further community mitigation efforts.
- Attention should be given to people who are at higher risk for severe illness when determining and adjusting community mitigation strategies.
- Certain settings and vulnerable populations in a community are at particularly high risk for transmission. This includes but is not limited to congregate settings such as nursing homes and other long-term care facilities, correctional facilities, and the homeless population.

²³ Wyoming Department of Education, Smart Start Working Document, July 1, 2020.

<https://1ddlxtt2jowkvs672myo6z14-wpengine.netdna-ssl.com/wp-content/uploads/2020/07/Smart-Start-Guidance.pdf>

²⁴ Centers for Disease Control and Prevention. “Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission. <https://www.cdc.gov/coronavirus/2019-ncov/community/community-mitigation.html>

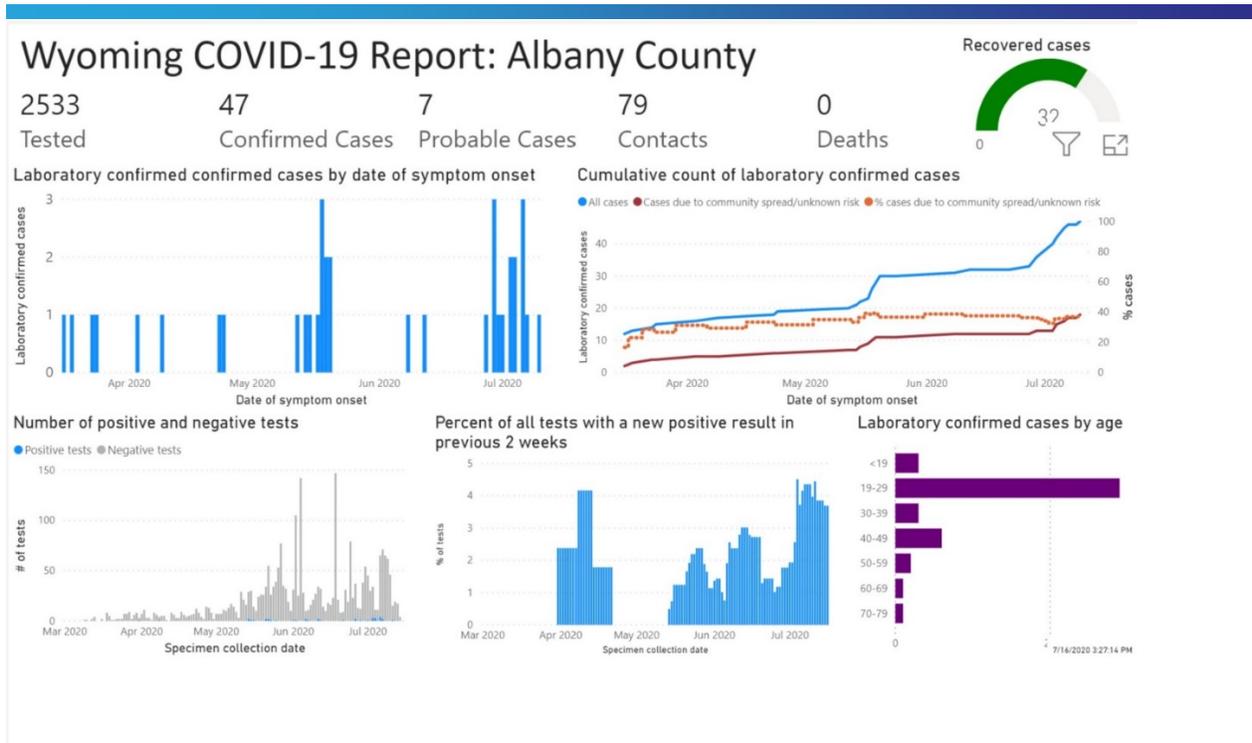
- Mitigation strategies can be scaled up or down, depending on the evolving local situation, and what is feasible, practical, and legal in a jurisdiction. Any signs of a cluster of new cases or a reemergence of broader community transmission should result in a re-evaluation of community mitigation strategies and a decision on whether and how mitigation might need to change.
- Cross-cutting community mitigation strategies can be organized into the following categories: promoting behaviors that prevent spread; maintaining healthy environments; maintaining healthy operations; and preparing for when someone gets sick. Presuming a community is not sheltering-in-place, cross-cutting strategies under each rubric are outlined in [Table 3](#) of the report.
- Community mitigation strategies should be layered upon one another and used at the same time—with several layers of safeguards to reduce the spread of disease and lower the risk of another spike in cases and deaths. No one strategy is sufficient.
- There are range of implementation choices when setting or adjusting community mitigation plans. These choices offer different levels of protection from the risk of community transmission.
- Communities need to decide the level of risk that is acceptable and make informed choices about implementing mitigation plans accordingly.
- Individuals make choices about following the behavioral practices that are recommended. Compliance to community mitigation decisions will also impact the spread of COVID-19.
- CDC offers setting-specific strategies for a variety of sectors that include [businesses](#), [schools](#), [institutes of higher education](#), [parks and recreational facilities](#), and other places.
- Travel patterns within and between jurisdictions will impact efforts to reduce community transmission. Coordination across state and local jurisdictions is critical – especially between jurisdictions with different levels of community transmission.

Table 1. Level of mitigation needed by level of community transmission and community characteristics²⁵

Level of Community Transmission	Community characteristics and description	Level of mitigation
Substantial, uncontrolled transmission	Large scale, uncontrolled community transmission, including communal settings (e.g., schools, workplaces)	Shelter in place
Substantial, controlled transmission	Large scale, controlled community transmission, including communal settings (e.g., schools, workplaces)	Significant mitigation
Minimal to moderate community transmission	Sustained transmission with high likelihood or confirmed exposure within communal settings and potential for rapid increase in cases	Moderate mitigation
No to minimal community transmission	Evidence of isolated cases or limited community transmission, case investigations underway; no evidence of exposure in large communal setting	Low mitigation

ACSD#1 administration and Board of Trustees working with local county and city officials as well as the County Health Officer will determine the level of COVID-19 spread or transmission, and collaboratively working with other community stakeholders including University of Wyoming and Iverson Hospital officials and other health care professionals will evaluate the guiding principles outlined in CDC guidance to determine implementation of Tier 1 or Tier 2 instructional approach for reopening schools in August 2020. The Wyoming Department of Health continues to update county and state metrics as shown below, and these metrics will assist decision makers as they develop solutions to keep our community safe.

²⁵ Centers for Disease Control and Prevention. "Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission." <https://www.cdc.gov/coronavirus/2019-ncov/community/community-mitigation.html>

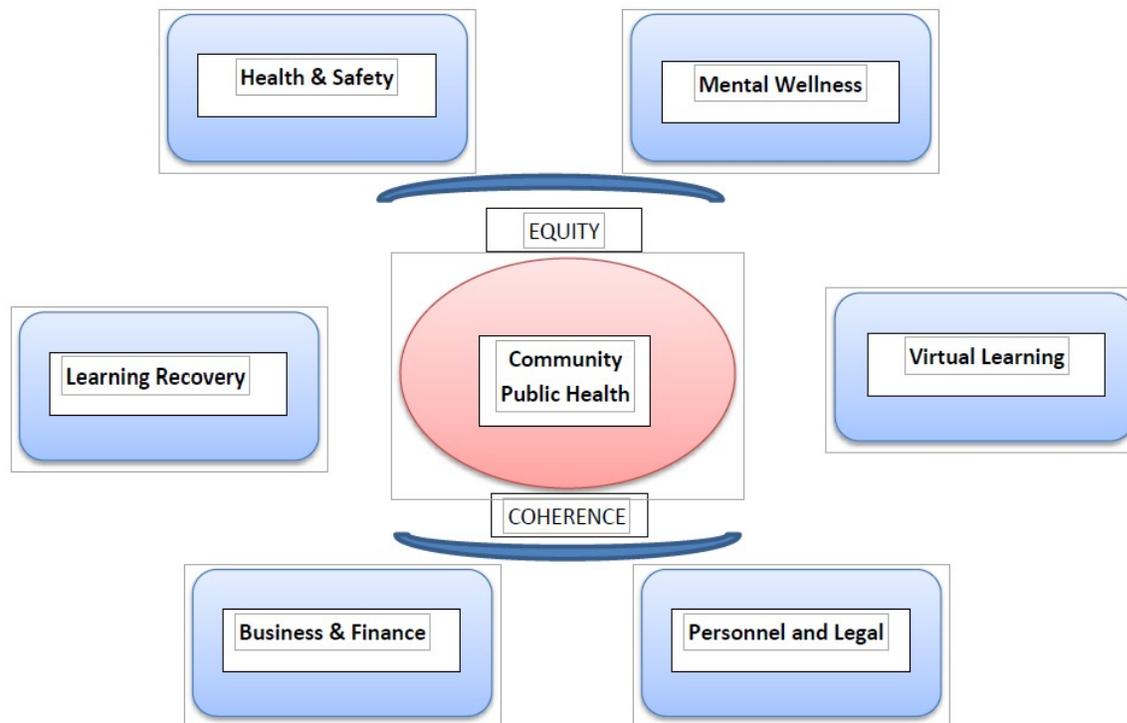


Wyoming Department of Health²⁶

²⁶ Source: <https://health.wyo.gov/publichealth/infectious-disease-epidemiology-unit/disease/novel-coronavirus/covid-19-state-and-county-dashboards/>

CROSS FUNCTIONAL RESPONSE TEAMS

The school district established six cross functional response teams to address the issues of responding to COVID-19. Here is the framework for the work of the cross functional response teams and the members who developed initial plans and will continue to work to address scenarios and continued uncertainty.



Learning Recovery CFRT

Debbie Fisher, Assistant Superintendent

Amanda Barham -LMS

Dixie Brackman - ELL(LMS/LHS)

Christine Lange - SES

Kate Kniss - BES

Chelsea Kuhn – SPED, ICARE

Mariah Learned - Interventionist/ACEA Co-President (Slade)

Jeff Lewis - LHS

Kay Mobley - LES

Heather Moro - SES

Kevin O'Dea -LMS

Lindsay Stouffer, SPED Counselor, ICARE

Allison Verschueren – SPED, BES

Rochelle Wagner - IPES

Health and Safety CFRT

Randy Wilkison, Director of Operations
Stacie Anfinson, LMS
Dave Bennett, Maintenance
Dave Hunter, Transportation
Susie Kidwiler, Nurse, SES
Kim Moore, Rock River
Abra O'Brien, LMS
Justin Pierantoni, IPES
Kirsten Quillinan, Nurse, LHS
Cheryl Spitler, SPES
Sarah Stepans, Nurse, LES
Ron Wagner, LHS
Stephanie Wodahl, SPED, LHS
Miranda Zamora-Williams, Athletic Trainer
Dr. Jean Allais, County Health Officer
Dr. Elizabeth DePrince Smith, CPNP

Health and Wellness CFRT

Steve Slyman, Director of Pupil Services
Amber Berry, ACSD#1
Jackie Grimes, LHS
Anna Hodney, SPES
Scott James, ACSD#1
Chelsea Kuhn, ICARE
Linda Meeker, LHS
Carlos Mellizo, BES
Heather Moro, SES
Cheryl Spittler, SPES
Sarah Stepans, LES
Lisa Theis, LMS
Jason Uitterdyk, LHS
Tanya Wall, SPES
Jennifer Wiseman, IPES
Bess Woodhouse, LHS

Business and Finance CFRT

Ed Goetz, Business Manager
Mark Bittner
Janice Marshall
Scott James
Jubal Yennie

Personnel and Legal CFRT

Taimi Kuiva, Human Resources Director

Kim Burkhart, LMS

Dave Hardesty, LES

Margaret Hudson, UW Lab

Mariah Learned, SES

Jeff Stender, LHS

Kelley Pearson, ACSD#1 Legal Counsel

Virtual Learning CFRT

Sean Moore, Director of Technology

Cheryl Baker, ACSD#1

Bara Farley, Rural

Brady Humphrey, LHS

Scott James, ACSD#1

Mike McManamen, LHS

Kevin O'Dea, LMS

Justin Pierantoni, IPES

Jeremy Qualls, Rock River

Julia Tyser, BES

Tanya Wall, SPES