

# TWELVE MONTH ADMIN ASSTS/BOOKEEPER

Work Day Hours = 1699.5

Working Days = 240

## 2020-2021

JULY							AUGUST							SEPTEMBER							OCTOBER										
M	T	W	Th	F	22		M	T	W	Th	F	21		M	T	W	Th	F	21		M	T	W	Th	F	22					
		1	2	3	12.0		3	4	5	6	7	30.0			1	2	3	4	29.5					1	2	14.5					
6	7	8	9	10	30.0		10	11	12	13	14	30.0		7	8	9	10	11	29.5		5	6	7	8	9	37.0					
13	14	15	16	17	30.0		17	18	19	20	21	31.0		14	15	16	17	18	37.0		12	13	14	15	16	37.0					
20	21	22	23	24	30.0		24	25	26	27	28	37.0		21	22	23	24	25	37.0		19	20	21	22	23	37.0					
27	28	29	30	31	30.0		31					7.5		28	29	30	22.5		26	27	28	29	30	37.0							
132.0							135.5							155.5							162.5										
NOVEMBER							DECEMBER							JANUARY							FEBRUARY										
M	T	W	Th	F	18		M	T	W	Th	F	14		M	T	W	Th	F	20		M	T	W	Th	F	20					
	2	3	4	5	6	37.0			1	2	3	4	29.5						1	37.0			1	2	3	4	5	37.0			
9	10	11	12	13	37.0		7	8	9	10	11	37.0		4	5	6	7	8	37.0		8	9	10	11	12	37.0					
16	17	18	19	20	37.0		14	15	16	17	18	37.0		11	12	13	14	15	37.0		15	16	17	18	19	37.0					
23	24	25	26	27	14.5		21	22	23	24	25	0.0		18	19	20	21	22	37.0		22	23	24	25	26	37.0					
30					7.5		28	29	30	31	0.0		25	26	27	28	29	37.0								37.0					
133.0							103.5							148.0							148.0										
MARCH							APRIL							MAY							JUNE										
M	T	W	Th	F	18		M	T	W	Th	F	22		M	T	W	Th	F	20		M	T	W	Th	F	22					
	1	2	3	4	5	37.0					1	2	14.5			3	4	5	6	7	37.0					1	2	3	4	29.5	
8	9	10	11	12	37.0		5	6	7	8	9	37.0		10	11	12	13	14	37.0		7	8	9	10	11	30.0					
15	16	17	18	19	0.0		12	13	14	15	16	37.0		17	18	19	20	21	37.0		14	15	16	17	18	30.0					
22	23	24	25	26	37.0		19	20	21	22	23	37.0		24	25	26	27	28	37.0		21	22	23	24	25	30.0					
29	30	31			22.5		26	27	28	29	30	37.0		31					0.0		28	29	30			18.0					
133.5							162.5							148.0							137.5										

Holiday, schools & offices closed
  Staff Development
 PT Conferences
 All School Early Release(students)

First/Last Day School
  NTO (New Teacher Orientation)
 Elem Early Release(students)

District Holidays: July 3, September 7, November 25-27, December 21-31, Jan 1, March 15-19 and May 31
  No School