

Outlook E-mail App for Android

Would you like to have your e-mail at your fingertips no matter where you're at? If so, please continue reading for step-by-step instruction for adding your ACSD #1 Outlook account to your e-mail application on your android device.



Please note: adding a new device works best if you are in a district building at the time of addition.

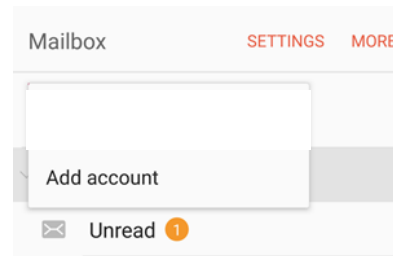
Most android devices come with the Email app pre-loaded. (please refer to photo below) If your device does not have the Email app, you will need to download it from Google Play.



Locate the Email app on your device and click to open it.



Toggle to the "add account" option.



Exchange server settings

Email address
jdoe@acsd1.org

Domain\username
\jdoe@acsd1.org

Password
.....

Your district e-mail

Server settings

Exchange server
outlook.office365.com

This needs to be exact

- Use secure connection (SSL)
- Use client certificate

When all information is filled in, please press "DONE" to proceed.

CLIENT CERTIFICATE

DONE