



## Incident Report

This form is used to identify a possible incident of bullying or harassment. Anyone who observes or has knowledge of an incident should complete this form. Completed forms should be forwarded to the site complaint manager (principal) for follow-up.

Date of report: \_\_\_\_\_ Time of Incident: \_\_\_\_\_  
School: \_\_\_\_\_ District: \_\_\_\_\_  
Reporter Name: \_\_\_\_\_ Parent Staff Other \_\_\_\_\_  
Location of Incident (s) \_\_\_\_\_

Name (s) of target (s)	Name (s) of accused student (s)	Name (s) witnesses/bystanders

**Brief Description of Incident:**

**Please print and deliver the completed form to the site principal.**