ALBANY COUNTY SCHOOL DISTRICT ONE
Laramie, Wyoming

MEMO

October 10, 2009

TO: Members of the Board of Education

FROM: Dr. Brian Recht

RE: Explanation of Agenda for the Regular Board Meeting of October 14, 2009, 7:00 P.M., School Administration Building

AGENDA ITEMS

I. CALL TO ORDER

A. ROLL CALL

B. APPROVAL OF AGENDA

II. APPROVAL OF MINUTES

Copies of the minutes for the September 9, 2009 Regular Board meeting, the September 27 and 28, 2009 Special Board meeting, and the October 7, 2009 Special Board meeting are in your packet. If you have any suggestions for changes, please let us know so we can take care of them before the meeting.

III. RECOGNITION AND SITE REPORT

A. Recognitions -

B. Site Report – Whiting High School - "City Lights Project"

Whiting High School Teachers, Charlotte Abelson (English) and Michelle Zitek (math), will be present with students who were invited to participate in the "City Lights Project" experience this past September in Telluride, Colorado. Students had the opportunity to view films and meet with the directors and actors for discussion and questions. The group will have a PowerPoint presentation.

IV. OLD BUSINESS – None

V. NEW BUSINESS

A. Report to Board on District GATE Program

Enclosed in your packet is a memo from Dr. Perry. Liann Brenneman will be present to review the district's GATE Program.

B. Board Action to Approve Intent to Apply for ARRA Formula and Competitive Grant Funding

Enclosed in your packet is the memorandum from the Wyoming Department of Education. I have previously forwarded this memo to you to read as it is quite lengthy. We recommend that the Board approve the district's intent to apply for the American Recovery and Reinvestment Act of 2009 funds. Our acceptance letter must be received by WDE by October 16th.

C. Board Action to Approve Tentative Adoption of Policy Addition Concerning Prohibiting Harassment, Intimidation or Bullying

Enclosed is a memo from Becky Anderson who chaired the Committee that worked on the development of the proposed policy on prohibition of harassment, intimidation or bullying. The district is required to have a policy in place before the end of this year. A committee was formed as specified by the Safe School Climate Act. After reviewing sample policies, the attached proposed policy was drafted. Becky will be here to review the proposed policy and answer questions. We recommend the Board approve the proposed policy for tentative adoption. We will then publish the policy for a public comment period and bring it back to the Board for final adoption.

D. Board Action to Approve Tentative Adoption of Policy Addition to Chapter VII, Section 1.p., Teacher English Fluency

Enclosed in your packet is a memo from Dr. Bowman explaining the need for this proposed policy concerning teacher English fluency. Basically, No Child Left Behind requires that if a district receives funds (i.e., Title III funds), then that district needs to have a plan for English fluency certification for all ELL teachers. Based on the suggestion provided, Dr. Bowman has developed a proposed policy so that our district is in compliance with NCLB Section 3116(C). We recommend that the Board approve for tentative adoption the proposed policy. It will then be published for a 45-day public comment period and be scheduled to come before the Board at the December Board meeting for final adoption.

E. Board Action to Approve Wyoming Retirement System Resolution on Retirement Contributions

Enclosed in your packet is a memo from Ed Goetz. The Wyoming Retirement System is requiring documentation of official Board action approving the district paying for the employee retirement contribution which is 5.57%. Since the district has been paying the employee's retirement contribution for quite some time and the WRS has no official record of our Board approving this, we need to have the Board approve

the enclosed resolution which will then satisfy the WRS and bring us into compliance with the IRS. We recommend the Board approve the resolution.

*F. Board Action to Approve Paraprofessional Scholarships for Fall 2009

Enclosed in your packet is a memo from Dr. Bowman with two applications for paraprofessional scholarships. We recommend these scholarship awards be approved.

*G. Board Action to Approve Recommendations on Equivalency Credit

Enclosed in your packet is a list of the applications submitted for approval by the Equivalency Credit Committee. Dr. Bowman and the Committee were unable to recommend approval because each application was deficient in one criteria or another. I concur with the recommendation of the Committee that none of the applications be granted approval.

*H. Board Action to Approve Student Trip Request from Spring Creek Elementary School

Enclosed in your packet is a student trip request from Spring Creek Elementary School. Teacher, Trudy Reuland, is requesting to take her students to Parker, Colorado for a wildlife experience as part of their science class. Everything is in order for this trip, and I recommend the Board's approval.

*I. Board Action to Accept Donation of Computers from the USDA Forest Service and Computers from the University of Wyoming

Enclosed in your packet is a memo from Ed Goetz concerning the donation of computers from the USDA Forest Service and the University of Wyoming. We recommend the Board accept these donations.

*J. Board Action to Approve Isolation Payment Application

Enclosed in your packet is a memo from Ed Goetz concerning the one request we have received for isolation payment. I concur with Ed and recommend the Board approve this request for isolation payment.

*K. Board Action to Approve Personnel Recommendations

Enclosed is a list of personnel recommendations. We recommend that they be approved.

L. Superintendent’s Report

I will have a brief report prepared.

M. Other

I have no other new business at this time.

VI. PUBLIC HEARING FOR REVISION OF 2008-2009 ADOPTED BUDGET at 8:00 P.M.

Enclosed in your packet is a narrative from Ed Goetz detailing the proposed budget revisions. At 8:00 p.m. the Board will need to more to "Item VI" on its agenda to (1) allow for the presentation of the revisions to the already adopted 2008-2009 budget, (2) conduct a public hearing and call for public comments on those proposed revisions, and then (3) take action to adopt the revisions to the 2008-2009 budget. I recommend the Board adopt the revisions to the 2008-2009 budget.

A. Presentation of Revisions to the Adopted 2008-2009 Budget

B. Public Hearing and Call for Public Comments

C. Board Action on Budget Revisions for 2008-2009 Budget

VII. AUDIENCE AND COMMUNICATIONS

I know of no audience and communications at this time.

VIII. FINANCIALS

A. Approval of Financial Reports

The financial reports all appear to be in order. I recommend that they be approved.

B. Approval of Bills and Payroll

C. Other

IX. Board Work Session

X. ADJOURNMENT

Your thoughts on any of the above would be greatly appreciated. Please contact me if you have any questions.

*Consent Agenda Items--Items approved simultaneously by approving the agenda.